

How to Write a Resume

1.

Contact
information

2.

Summary
or objective

3.

Skills or
highlights

4.

Professional
experience

5.

Education
section

6.

Optional
section

Greg Jensen, MBA
Marketing Leader

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SUMMARY

I'm a marketing, sales, and business development executive with over 15 years of experience working with consumer products and services. I'm currently looking for my next challenging senior-level role within which I would aim to build an enduring contribution toward the overall organization's financial goals and strategic objectives.

HIGHLIGHTS

- **Marketing leadership** - creating and executing integrated marketing programs and sales tools.
- **Managing for performance** - delivering substantial revenue growth in highly competitive markets.
- **Workable strategies** - managing the design and execution of international marketing strategies.

PROFESSIONAL EXPERIENCE

MARKETING MANAGER

TRAVEL RETAIL AMERICAS Inc. / San Francisco, CA

Nov 2018 to present

I was recruited to lead the marketing functions for the Travel Retail Americas Group's cosmetic brand portfolio. This consisted of the Shiseido, Clé de Peau Beauté, KOSÉ and bareMinerals branded lines of products.

- Led visual merchandising for all brands to assure brand image consistency and enhance brand DNA.
- Acquired and developed the bareMinerals brand, opened 37 points of sale for growth of 344%.
- Achieved 15% growth in retail sales, outperforming the general Americas market.

SENIOR MANAGER, MARKETING-INTERNATIONAL

AMERICAS CORPORATION Inc. / San Francisco, CA

Nov 2012 to Sep 2018

I'm currently responsible for managing the execution of integrated marketing and VM/merchandising programs for the Shiseido Group's international markets for the bare Minerals and Suncare brands of beauty products. My focus is on broadening and raising consumer product and brand awareness to drive customer acquisition and sales.

- Creating and executing integrated marketing programs and sales tools to increase market share.
- Organizing and managing cross-functional teams - Creative, Global Brand, Merchandising/Sales.

EDUCATION

MBA (Master Business Administration), Marketing

2010

Interamerican University, Metropolitan Campus, GPA: 3.7, Relevant coursework: (CB, SA&M, TC)

COMMUNITY INVOLVEMENT

COMMUNITY VOLUNTEER - Project Sunshine

- Group volunteer-led programming to pediatric patients and their families in a variety of medical settings.



How To Write A Resume

Kunal Saha



How To Write A Resume:

How to Write a Resume Inklyo,2016-07-13 Write the perfect resume to get the job you want In today s competitive job market your resume needs to stand out As the rules of modern resume writing are rapidly changing knowing what to include in your resume to catch a potential employer s eye is difficult Should you include a picture An objective statement References How exactly do you format a resume to make an impact The writers at Inklyo com have answered all of these questions and more in this comprehensive guide to resume writing How to Write a Resume The Complete Guide to Modern Resume Writing is full of proven tips and tricks for stocking your resume writing repertoire with the techniques you need to stand out to employers This guide will lead you through the process of creating a resume from scratch selecting a resume format that is best suited to your background and including all of the information necessary to demonstrate your skills and experience With tons of examples and sample resumes to choose from How to Write a Resume will teach you the principles you need to know and how to apply them to create your very own resume Learn how to word your resume to ensure that your writing is engaging and that you make a professional first impression What type of resume are you Explore the different types of resumes and create one that will best suit your job history and experiences Let us walk you through each section of your resume We ll explain what to write how to write it and what not to do Formatting is important Follow our comprehensive guide to resume formatting and we ll show the dos and don ts of structuring your resume Need some visuals How to Write a Resume The Complete Guide to Resume Writing is full of examples and even full resume samples to guide you in writing your own resume Bonus Take the online companion course to How to Write a Resume at Inklyo com Use our free resume templates to get started [How to Write a Resume \(Interview Tips and Job Interview Questions\)](#) Richard Forbes,Resume Templates,Cover Letters,Sample Resumes,2015-06-11 How to Write a Resume Interview Tips and Job Interview Questions Learn How to Craft a Professional Resume to Find Your Dream Job Easily Everyone in the business world knows that having a good strong resume can mean the difference between getting a job and not getting a job You will need to have a resume that is crafted professionally and that will reflect you your job abilities and your experience Having a good looking resume is so important when you are searching for a job that it should be your number one priority It is the first thing that a potential employer will see before he or she meets you so you want it to really be compelling and make them want to pick up the phone and call you for an interview How to write a resume is one of the books to read if you want resume writing secrets great tips and tricks to get your resume noticed over other applicants Tags how to write a resume cover letters sample cover letter resume template resume templates professional resume template writing a cover letter how to write cover letter how to write a cover letter resume examples example of a resume examples of resumes how to write a good resume job resume how to create a resume create a resume creating a resume how do you make a resume sample resumes best resume best resume format best resumes resume tips resume writing tips the perfect resume resume help resume writing services customer

service resume resume services simple resume make a resume professional resume writers resume writer resume writers how to write resume resume writing write a resume resumes resume objective resume maker functional resume resume formats objective for resume how to build a resume resume outline curriculum vitae how to write a cv cv template cv format cv examples cv templates samples how to make a cv how to write cv writing a cv cv writing service cv resume **How to Write a Resume & Cover Letter** Kunal Saha,2021-08-05 A resume is a document which covers a lot of information You need to identify the relevant information to be written in the resume Avoid writing long sentences paragraphs stories etc An interview will not spend more than 30 seconds understanding your profile Ensure you write short sentences use bullets where ever needed Resumes are to be read quickly Information should be so clear and concise that a potential employer can quickly scan and absorb This Book can help you for How to write a Resume Cover Letter with perfect way Apply for jobs that seem to be just at your level You will get interviews for some of those jobs See how each job stacks up Try for some jobs that seem like a stretch That s how you grow by taking risks Don t rule yourself out Trust the process Good luck in your job search **The Resume Writing Guide** Lisa McGrimmon,2014-11-03 Write a Winning Resume Step by StepThe Resume Writing Guide updated for 2015 will show you step by step exactly how to create a resume that makes a great impression and gives you more power in the job search process It breaks the big complex job of resume writing into small completely manageable tasks so you easily can write a resume that is tailored to show you at your best Learn From the Experience of 2000 Job SeekersIn this book you ll find the kind of expertise that only comes from real experience Lisa McGrimmon has written over 1000 resumes and helped over 2000 job seekers find work She knows how to coach people through the process to create real resumes that give real results for real people Guidance Through the ProcessThe Resume Writing Guide takes you through the actual process of creating a resume one step at a time carefully guiding you through each decision It isn t just a collection of rules and tips The process is broken into small simple steps In each chapter you will complete a few tasks and if you complete all of the tasks to the best of your ability once you reach the end of the book you will have written a resume that shows you in your best possible light Learn How to Deal With Resume ChallengesLisa has used this process successfully with clients from all walks of life and with all kinds of work histories She has written resumes for career changers people returning to work after several years without paid employment new immigrants recent graduates older workers people in competitive and declining industries This book isn t just for the lucky few who have a perfect career history It gets into the heart of how to write resumes that pop even if you re worried that you may have some challenges to overcome New for 2015The second edition has been revised and expanded to include up to date information about trends in resume writing and job hunting including 2 new chapters about writing applicant tracking system ATS optimized resumes Not a 20 Minute Resume Guide This book is not for people who want to knock out a resume in 20 minutes It is a meticulous step by step guide through each phase in the resume writing process It shows you how to structure each section write

compelling statements and make smart decisions about content to highlight your individual strengths and minimize weaknesses Thoughtfully completing the tasks in this book will take time but it will be time well spent In the end you will have a winning resume that is perfect for your needs and structured to show you at your best Partners in Resume Writing Good career coaches will not write a resume for you they will write one with you as partners You and the career coach both bring important information to the table Throughout this book you and Lisa will be partners Lisa will be the expert on how to create a resume You will be the expert on your own career Lisa will show you how to decide what information you should include how to write compelling content how to structure sections to highlight your strengths and how to minimize concerns you may have about your work history Your task is to take that information and apply it to what you know about your own career In this partnership you can create an effective resume that gets you one big step closer to landing the job you want Scroll up and click to buy *How to Write a CV that Works* Paul McGee, 2009 Resume Writing

How to Write a Resume Richard Bolles, Resume Maker, 2014-08-10 How to Write a Resume Learn How to Craft Professional Resume to Find Your Dream Job Easily cover letters resume templates sample resumes Everyone in the business world knows that having a good strong resume can mean the difference between getting a job and not getting a job You will need to have a resume that is crafted professionally and that will reflect you your job abilities and your experience Having a good looking resume is so important when you are searching for a job that it should be your number one priority It is the first thing that a potential employer will see before he or she meets you so you want it to really be compelling and make them want to pick up the phone and call you for an interview How to write a resume is one of the books to read if you want resume writing secrets great tips and tricks to get your resume noticed over other applicants Tags how to write a resume cover letters sample cover letter resume template resume templates professional resume template writing a cover letter how to write cover letter how to write a cover letter resume examples example of a resume examples of resumes how to write a good resume job resume how to create a resume create a resume creating a resume how do you make a resume sample resumes best resume best resume format best resumes resume tips resume writing tips the perfect resume resume help resume writing services customer service resume resume services simple resume make a resume professional resume writers resume writer resume writers how to write resume resume writing write a resume resumes resume objective resume maker functional resume resume formats objective for resume how to build a resume resume outline curriculum vitae how to write a cv cv template cv format cv examples cv templates samples how to make a cv how to write cv writing a cv cv writing service cv resume **How to Write a Resume** Bergwall Productions Inc., Thomson Delmar Learning, 1994-01-01 First impressions are the strongest and last the longest A well written cover letter will compel the reader to consider your resume and call you in for a job interview Your students goal should be to not only be considered for the job that they are applying for but for the other eighty five percent of available jobs that are never advertised Assure the probability of an interview with the skills

presented in this important video **Resume** James Storey,2016-06-23 Learn how to create a resume that is guaranteed to get you the job Are you exhausted from the countless number of resumes you have submitted to various different jobs Are you tired of not being able to land an interview Well look no further This book contains proven steps and strategies on how to craft effective resumes that is guaranteed to land you an interview and ultimately get you the job This Book will Discuss the basic information related to resumes Explain the main purpose of a resume and how it can help you in securing job offers Help you discover the major elements of a resume The things recruiters look for when reviewing a resume How to create a resume that suits the job you re applying for Arm you with tips tricks techniques and strategies that can make writing great resumes a walk in the park If you re looking for an in depth guide about resume writing this is the perfect book for you Apply the ideas included in this book and you will have high chances of getting hired If you are on the brink of giving up give the valuable information in this book a try **The Damn Good Resume Guide, Fifth Edition** Yana Parker,Beth

Brown,2012-05-22 One of the best selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today s marketplace The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers The Damn Good Resume Guide has been the go to resource for writing and refining their resumes to damn near perfection Filled with savvy advice and written in a straightforward user friendly style The Damn Good Resume Guide will help you zero in on that dream job then craft a winning resume that gets your foot in the door This tried and true best seller has been fully revised and updated for today s job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you What to include and what to leave out of your resume so you get the job you really want Smart ways to deal with gaps in your work history and other less than ideal resume scenarios Instructions for writing cover emails and submitting resumes electronically How to set up and excel at an informational interview Advice for formatting polishing and proofing your resume so that it stands out in the right way And much more Follow Parker and Brown s ten easy steps and you ll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results [How to Write a Stellar Executive Resume](#)

Brenda Bernstein,2018-01-02 How to Write a Stellar Executive Resume is a step by step guide that empowers readers to create an effective and stand out from the crowd as a top candidate for an executive position Brenda Bernstein a Certified Executive Resume Master and author of the 1 Bestseller How to Write a Killer LinkedIn Profile shares the tips and tricks she s learned from more than two decades of helping job seekers get connected with the right position Readers will discover The importance of knowing the target audience and how to best connect with them Key social media tips for spreading the word about their skills and experiences Why good ol cover letters are important and how to use them effectively Power verbs to

use and words to avoid Samples of successful resumes For many executives conducting a job search it may have been quite a while since they were last looking It s easier than ever to apply for a job and as a result there s a lot of competition for a limited number of openings There s a lot to learn about the recruiting world we live in and the best ways to use the tools at our disposal This book provides practical proven up to date best practices for creating an effective executive resume that gets results Signs of a Great Résumé Scott Vedder,2012-07-03 % Each sign showcases your experience and skills and highlights your greatest achievements and contributions any part of your experience that was amazing defining points places dates and things in your career numbers that quantify and prove your past successes the dollar value of your contributions % figures that easily show growth and results Back cover **Resume** James Thomson,2016-03-28 Master the skill of writing a strong resume Searching for a new job can feel tedious and sometimes be a painful experience In an ever competitive job market the first thing that should be done is to ensure that one s resume stands out from the crowd For each available job vacancy hundreds if not thousands of applicants send in their resumes Although hiring managers have teams working for them they are often not able to go through every single one of these They typically select a certain number of candidates they feel gave a good first impression on their resumes who will continue to the next round of interviews This process can feel arbitrary and may make you feel like you do not have any control of the situation Not only does if feel like the interesting jobs are few and far between actually knowing what to write once your dream job gets vacant can feel confusing Learning the skill of writing a resume that makes a lasting impression on a hiring manager increases significantly the possibility of being considered for your dream position This is why learning how to create the perfect resume is very important and this is the reason behind the creation of this resource This book contains proven steps and strategies on how to create a resume that is sure to be noticed by potential employers and propel a candidate past the initial phases of hiring In this book you will learn Important guidelines for writing an outstanding resume How to present yourself as a more than viable candidate for the job you want How your resume can grab the attention of the hiring manager Boosting your resume through social media presence And much more Scroll up and click Buy Now to immediately start your journey in a new passionate career TODAY

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Resumes For Dummies Laura DeCarlo,2019-02-22 Polish up that old resume and land your dream job We ve all been there it s time to apply for a job or internship and you have to create or revise your resume Many questions pop in your head What do employers want What skills should I highlight How do I format this How do I get noticed But resume writing doesn t have to be a daunting task The latest edition of *Resumes For Dummies* answers all of these questions and more whether you re a resume rookie looking for new tips or want to create that eye catching winning resume In this trusted guide Laura DeCarlo decodes the modern culture of resume writing and offers you insider tips on all the best practices that ll make your skills shine and your resume pop Let s start writing Write effective resumes that will stand out in a crowd Understand Applicant Tracking Systems and how to adapt your resume Keep your resume up with the current culture Position a layoff or other career change and challenge with a positive spin Leverage tips and tricks that give your resume visual power In order to put your best foot forward and stand out in a pile of papers it s important to have an excellent and effective resume and now you can

The Complete Guide to Resume Writing M. Sarada,2005-10-01

The Damn Good Resume Guide Yana Parker,1996 Shows the most effective ways to present work history education job objectives and skills on resumes and provides examples showing different backgrounds

The Damn Good Resume Guide Yana Parker,1989 A self marketing tool designed to get you a job interview with an effective resume to interpret your past work experience as it relates to the current job objective

Resumes For Dummies Laura DeCarlo,Joyce Lain Kennedy,2015-08-03 Expert guidance on writing a winning resume that will set you head and shoulders above the crowd to land that elusive interview and get the job of your dreams

Match The Teaching Jobs Korey Lewy,2021-07-31 In this book you ll find various teacher resume examples as well as writing tips and tricks that ll teach you how to write a resume specifically for teachers Here s just a few of the topics the resume writing portion of this book includes Why Your Teacher Resume Must Sell Your Top Skills in Seconds How Graphing Your Image Shows You How Your Teaching Resume Will be Judged How to Include Describe Your Non Teaching Experience How To Create Meaty Teacher Resumes versus Skeleton Resumes 95% of the teacher resumes are

merely skeleton resumes a major why most teachers can't land enough interviews One Page Versus Two Page Resumes Targeted Content is in your Teaching Resume is What's Important 6 Steps to Create a Great Teacher Resume Blow Away Your Competition Templates to Fill In Create Your Teacher Resume Top 18 Skill Headings Categories Requested in Teacher Job Ads 7 Pages of Statements of Teaching Skills You Possess in Each of the 18 Skill Categories 12 Questions with Targeted Teacher

Resume Writing 2019 John McGregor, 2019-05-08 A great job is the key to living a happy life The problem is you know how competitive the job market is and you weren't taught to job hunt in school The good news is simply by mastering these leading edge job hunting and professional presentation skills you can put yourself into the running for positions that were previously out of your reach Thousands of job seekers have already benefited and you can too One previous reader landed a new job that increased her salary by 30 000 a year by applying what she learned in this book What you'll learn in this book Prepare a keyword rich targeted resume that gets outstanding results 5 Secret Fundamental Truths of how to create a winning resume How to structure your resume that draw recruiters attention create interest make them Desire and leads into action Set the stage for a rewarding career filled with success and contentment It will only take you two or three evenings tops to unlock the secrets of resume writing If you learn and use these strategies it could mean increased pay new opportunities and maximum control over your career which could easily translate into tens of thousands of dollars of value And you can get this entire book for the small investment of just 2.99 Who is the target audience Professionals looking to stealthily get promoted or job hunt Job seekers who want to improve their results People considering a career change Recent college graduates Participants and recent graduates from MBA programs Current undergraduate students Scroll Up click the Buy Button and start getting your dream job NOW Tags resume writing resume writing books resume writing 2019 resume writing guide write resume resume writing 2018 writing resumes how to write resumes resume writing books 2018 writing a resume resume writing books 2019 write a resume professional resume writing

How To Write A Resume: Bestsellers in 2023 The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous engrossing novels captivating the hearts of readers worldwide. Lets delve into the realm of top-selling books, exploring the engaging narratives that have captivated audiences this year. How To Write A Resume : Colleen Hoover's "It Ends with Us" This poignant tale of love, loss, and resilience has captivated readers with its raw and emotional exploration of domestic abuse. Hoover skillfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can triumph. How To Write A Resume : Taylor Jenkins Reid's "The Seven Husbands of Evelyn Hugo" This intriguing historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reid's absorbing storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. How To Write A Resume : Delia Owens' "Where the Crawdads Sing" This evocative coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens weaves a tale of resilience, survival, and the transformative power of nature, captivating readers with its evocative prose and mesmerizing setting. These bestselling novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of compelling stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a quiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a masterful and suspenseful novel that will keep you guessing until the very end. The novel is a cautionary tale about the dangers of obsession and the power of evil.

https://equityfwd.org/data/virtual-library/HomePages/Lucas_Alternator_Electrical_Diagram.pdf

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