

Excel® 2010 Advanced & Macros

Goal Seek

1. Select the formula cell.
2. Choose DATA, then WHAT-IF ANALYSIS, then GOAL SEEK.
3. In the SET CELL box, ensure the formula cell is specified.
4. In the TO VALUE box, specify what you would like the result of the formula to be.
5. In the BY CHANGING CELL box, specify which variable to change. [Click] OK.
6. When the result is found [Click] OK to accept the new result, or CANCEL to abandon it.

Saving Views

A custom view is a group of settings including window position/size, hidden rows/columns, view options such as zoom and gridlines, page setup, filters, and print setup.

1. Set up the worksheet in the way that you would like the view defined.
2. Choose VIEW, then CUSTOM VIEWS [Click] ADD.
3. Name the view, and specify options. [Click] OK.

Showing/Deleting a View

1. Choose VIEW, then CUSTOM VIEWS [Click] SHOW.
2. Select the view. [Click] SHOW or DELETE.

Defining Scenarios

1. Choose DATA, then WHAT-IF ANALYSIS SCENARIO MANAGER.
2. [Click] ADD. Name the scenario, specify which cells will change, and add comments. [Click] OK.
3. Enter values for the changing cells.
4. [Click] OK. Or to define more scenarios, [Click] ADD. The previous CHANGING CELLS are retained, modify if desired.
5. [Click] CLOSE to close the Scenario Manager.

Displaying a Scenario

1. Choose DATA, then WHAT-IF ANALYSIS, then SCENARIO MANAGER.
2. Select the scenario name and [Click] SHOW.
3. When finished, [Click] CLOSE.

Hiding Columns, Rows or Sheets

1. Select the columns, rows or sheets to hide.
2. Choose HOME, then FORMAT [Click] HIDE & UNHIDE, then select an option.

To make the columns, rows or sheets visible again:

1. Select an area that includes the hidden columns or rows. For sheets you do not need to select anything specific.

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**Beezix Software Services, Inc, Beezix,
Inc Staff**

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Effective Data Visualization Stephanie D. H. Evergreen, 2016-04-22 Written by sought after speaker designer and researcher Stephanie D H Evergreen Effective Data Visualization shows readers how to create Excel charts and graphs that best communicate data findings This comprehensive how to guide functions as a set of blueprints supported by research and the author's extensive experience with clients in industries all over the world for conveying data in an impactful way Delivered in Evergreen's humorous and approachable style the book covers the spectrum of graph types available beyond the default options how to determine which one most appropriately fits specific data stories and easy steps for making the chosen graph in Excel

An Introduction to Excel VBA Programming Guojun Gan, 2017-05-08 Excel Visual Basic for Applications VBA can be used to automate operations in Excel and is one of the most frequently used software programs for manipulating data and building models in banks and insurance companies An Introduction to Excel VBA Programming with Applications in Finance and Insurance introduces readers to the basic fundamentals of VBA Programming while demonstrating applications of VBA to solve real world problems in finance and insurance Assuming no prior programming experience and with reproducible examples using code and data this text is suitable for advanced undergraduate students graduate students actuaries and financial analysts who wish to learn VBA Features Presents the theory behind the algorithms in detail Includes more than 100 exercises with selected solutions Provides VBA code in Excel files and data to reproduce the results in the book Offers a solutions manual for qualified instructors

Accessible Instructional Design Dave L. Edyburn, 2015-12-07 This volume will examine issues of accessibility and how designers can improve the quality of educational materials by embedding supports that anticipate the special learning needs of diverse learners

Practical

Accounts and Bookkeeping in easy steps Alex Byrne, 2012-06-12 Practical Accounts and Bookkeeping in easy steps provides assistance for anyone unfamiliar with accounts either already in the business world or waiting for that crucial moment to enter it From understanding accounts and why they are important the legal documents required when preparing accounts what happens if accounts are not submitted in time and when accounts need to be sent to authorities to the more complex scenarios of creating a balance sheet using sales ledgers purchase ledgers and nominal ledgers this book shows you how in easy to follow steps This book will help you make sense of the daunting accounts world It will help you to spot problems in the accounts and explain them to others using the correct terminology It will show you how to get to grips with Double Entry bookkeeping and its importance together with how computer software has been designed to simplify the processes This book is certain to help the non accountant understand businesses finances assisting in making your company as successful as possible

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Guidelines for Laboratory Exercises for a Course in Sensory Evaluation of Foods edited by one of the co authors Heymann This book will provide additional materials from the second author Lawless as well as other instructors in a uniform format that can be easily adopted for course use Most importantly the lab exercises will complement the flagship textbook in the field Sensory Evaluation of Foods Principles and Practices 2E also by Lawless and Heymann and published by Springer Possible course adoption of the main text along with the lab manual should enhance the sales of these materials

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