

# Windows® 11 & 10 Keyboard Shortcuts

## Quick Reference Guide

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### Accessibility

#### General Accessibility

Move keyboard focus to voice typing	<b>ALT</b> <b>H</b>
Open Accessibility settings	<b>U</b>
Open Narrator settings	<b>CTRL</b> <b>N</b>
Open Quick settings	<b>A</b>
Open Search (in most apps)	<b>CTRL</b> <b>E</b>
Open voice typing	<b>H</b>
Open Widgets	<b>W</b>
Turn color filters on/off (if enabled)	<b>CTRL</b> <b>C</b>
Turn Filter Keys on/off	<b>RIGHT SHIFT</b> (eight seconds)
Turn High Contrast on/off	<b>SHIFT</b> <b>ALT</b> <b>LEFT SHIFT</b> <b>PRT SC</b>
Turn Mouse Keys on/off	<b>LEFT ALT</b> <b>LEFT SHIFT</b> <b>NUM LOCK</b>
Turn On-Screen Keyboard on/off	<b>CTRL</b> <b>O</b>
Turn Speech Recognition on/off	<b>CTRL</b> <b>S</b>
Turn Sticky Keys on/off	<b>SHIFT</b> (five times)
Turn Toggle Keys on/off	<b>NUM LOCK</b> (five seconds)

#### Magnifier

Cycle through views	<b>CTRL</b> <b>ALT</b> <b>M</b>
Invert colors	<b>CTRL</b> <b>ALT</b> <b>I</b>
Open Magnifier settings	<b>CTRL</b> <b>M</b>
Pan in direction of arrow keys	<b>CTRL</b> <b>ALT</b> <b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Show desktop in full screen view	<b>CTRL</b> <b>ALT</b> <b>SPACE</b>
Switch to docked view	<b>CTRL</b> <b>ALT</b> <b>D</b>
Switch to full screen view	<b>CTRL</b> <b>ALT</b> <b>F</b>
Switch to lens view	<b>CTRL</b> <b>ALT</b> <b>L</b>
Turn Magnifier off	<b>ESC</b>
Turn Magnifier on	<b>+</b>
Zoom in/out	<b>+</b> <b>or</b> <b>-</b>
Zoom in/out (mouse scroll wheel)	<b>CTRL</b> <b>ALT</b> <b>SCROLL WHEEL</b>

#### Magnifier Reading Commands

To change the default "Ctrl + Alt" keys below:

1. Open the Magnifier settings: **CTRL** **M**
  2. Select from the "Reading shortcut" drop-down.
- |                              |  |
|------------------------------|--|
| Read from mouse pointer      | <b>CTRL</b> <b>ALT</b> <b>LEFT CLICK</b> |
| Read next sentence           | <b>CTRL</b> <b>ALT</b> <b>K</b>          |
| Read previous sentence       | <b>CTRL</b> <b>ALT</b> <b>H</b>          |
| Start, pause, resume reading | <b>CTRL</b> <b>ALT</b> <b>ENTER</b>      |
| Stop reading                 | <b>ONLY OFF</b>                          |

### Command Prompt

Use Mark mode to navigate/select with arrow keys	
Begin block selection (Mark mode)	<b>ALT</b> <b>SELECT FROM KEY</b>
Copy selected text	<b>CTRL</b> <b>C</b>
Enter Mark mode	<b>CTRL</b> <b>M</b>
Move cursor in direction (Mark mode)	<b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Move cursor one page down (Mark mode)	<b>PAGE DOWN</b>
Move cursor one page up (Mark mode)	<b>PAGE UP</b>
Move cursor to end of buffer (Mark mode)	<b>CTRL</b> <b>END</b>
Move cursor to start of buffer (Mark mode)	<b>CTRL</b> <b>HOME</b>
Paste selected text	<b>CTRL</b> <b>V</b>
Scroll window down one line	<b>CTRL</b> <b>↓</b>
Scroll window up one line	<b>CTRL</b> <b>↑</b>

### Common

Activate Menu bar in active app	<b>F10</b>
Close active document (full-screen apps)	<b>CTRL</b> <b>F4</b>
Close active item or exit active app	<b>ALT</b> <b>F4</b>
Copy selected item	<b>CTRL</b> <b>C</b>
Cut selected item	<b>CTRL</b> <b>X</b>
Cycle through items in order opened	<b>ALT</b> <b>ESC</b>
Cycle through elements in window/desktop	<b>F6</b>
Delete selected item, move to Recycle Bin	<b>CTRL</b> <b>D</b>
Delete selected item, skip Recycle Bin	<b>SHIFT</b> <b>DEL</b>
Display address bar list in File Explorer	<b>F4</b>
Display or hide desktop	<b>D</b>
Display properties of selected item	<b>ALT</b> <b>ENTER</b>
Display shortcut menu for selected item	<b>SHIFT</b> <b>F10</b>
Go back	<b>ALT</b> <b>←</b>
Go forward	<b>ALT</b> <b>→</b>
Lock PC	<b>L</b>
Move cursor to start of next paragraph	<b>CTRL</b> <b>↓</b>
Move cursor to start of next word	<b>CTRL</b> <b>→</b>
Move cursor to start of previous paragraph	<b>CTRL</b> <b>↑</b>
Move cursor to start of previous word	<b>CTRL</b> <b>←</b>
Move group/file on Start menu	<b>ALT</b> <b>SHIFT</b> <b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Move one screen down	<b>PAGE DOWN</b>
Move one screen up	<b>PAGE UP</b>
Open next menu to left or close a submenu	<b>←</b>
Open next menu to right or open a submenu	<b>→</b>

Open Search (in most apps)	<b>CTRL</b> <b>E</b>
Open shortcut menu for active window	<b>ALT</b> <b>SPACE</b>
Open Task Manager	<b>CTRL</b> <b>SHIFT</b> <b>ESC</b>
Open/close Start	<b>or</b> <b>CTRL</b> <b>ESC</b>
Paste selected item	<b>CTRL</b> <b>V</b>
Perform command for a letter	<b>ALT</b> <b>UNDERLINED LETTER</b>
Redo action	<b>CTRL</b> <b>Y</b>
Refresh active window	<b>CTRL</b> <b>R</b>
Rename selected item	<b>F2</b>
Screenshot: Active app window	<b>ALT</b> <b>PRT SC</b>
Screenshot: Entire desktop	<b>PRT SC</b>
Screenshot: Open Feedback Hub first	<b>F</b>
Screenshot: Snip & Sketch	<b>SHIFT</b> <b>S</b>
Screenshot: Save full screen screenshot to file	<b>PRT SC</b>
Search for a file or folder in File Explorer	<b>F3</b>
Select all items in document or window	<b>CTRL</b> <b>A</b>
Select block of text	<b>CTRL</b> <b>SHIFT</b> <b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Select multiple adjacent items	<b>SHIFT</b> <b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Select non-adjacent items	<b>CTRL</b> <b>↑</b> <b>↓</b> <b>←</b> <b>→</b> <b>SPACE</b>
Show password on sign-in screen	<b>ALT</b> <b>F8</b>
Stop or leave current task	<b>ESC</b>
Switch keyboard layout (if available)	<b>CTRL</b> <b>SHIFT</b>
Switch open apps by selecting app	<b>CTRL</b> <b>ALT</b> <b>TAB</b>
Switch open windows	<b>ALT</b> <b>TAB</b>
Undo action	<b>CTRL</b> <b>Z</b>

### Dialog Box

Display items in active list	<b>F4</b>
Move back through options	<b>SHIFT</b> <b>TAB</b>
Move back through tabs	<b>CTRL</b> <b>SHIFT</b> <b>TAB</b>
Move forward through options	<b>TAB</b>
Move forward through tabs	<b>CTRL</b> <b>TAB</b>
Perform command for a letter	<b>ALT</b> <b>UNDERLINED LETTER</b>
Select button in group of option buttons	<b>↑</b> <b>↓</b> <b>←</b> <b>→</b>
Select or clear check box	<b>SPACE</b>

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# Keyboard Shortcuts Reference Windows

**U C Books**



## **Keyboard Shortcuts Reference Windows:**

*EndNote 1-2-3 Easy!* Abha Agrawal, Majid Rasouli, 2019-12-18 This book is intended for healthcare professionals biomedical researchers health policy experts and graduate students who frequently write and publish scientific manuscripts in peer reviewed journals This new edition updates earlier versions with an emphasis on the most currently available Clarivate Analytics software application EndNote X9 a widely used reference management software For first time users of EndNote X9 this book is a comprehensive and well illustrated instruction manual for getting started including detailed instructions on installation creating reference libraries and ultimately creating complete and accurate citation based bibliographies necessary to achieve successful peer reviewed publications There is also a full chapter devoted to careful guidance for the growing practice of citing references from online internet sources For existing power users of current and earlier versions of EndNote this book provides quick and easy access to a comprehensive compendium of nuanced and advanced features of this powerful software with an emphasis on providing greater ease and control in coordinating and curating research materials and bibliographies with research collaborators and scientific writing teams The authors have also added new state of the art how to guidance on a variety of methods of using EndNote including PubMed Google Scholar Web of Science Scopus and others Like many legacy software systems Clarivate Analytics has also begun to offer an online desktop version of EndNote a topic which is now also covered in Chapter 10 EndNote Online of this new edition [Learn](#)

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**Kali Linux Penetration Testing Bible** Gus Khawaja,2021-04-21 Your ultimate guide to pentesting with Kali Linux Kali is a popular and powerful Linux distribution used by cybersecurity professionals around the world Penetration testers must master Kali s varied library of tools to be effective at their work The Kali Linux Penetration Testing Bible is the hands on and methodology guide for pentesting with Kali You ll discover everything you need to know about the tools and techniques hackers use to gain access to systems like yours so you can erect reliable defenses for your virtual assets Whether you re new to the field or an established pentester you ll find what you need in this comprehensive guide Build a modern dockerized environment Discover the fundamentals of the bash language in Linux Use a variety of effective techniques to find vulnerabilities OSINT Network Scan and more Analyze your findings and identify false positives and uncover advanced subjects like buffer overflow lateral movement and privilege escalation Apply practical and efficient pentesting workflows Learn about Modern Web Application Security Secure SDLC Automate your penetration testing with Python

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## Whispering the Strategies of Language: An Mental Quest through **Keyboard Shortcuts Reference Windows**

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