

Windows® 11 & 10 Keyboard Shortcuts

Quick Reference Guide

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Accessibility

General Accessibility

Move keyboard focus to voice typing

ALT H

Open Accessibility settings

ALT U

Open Narrator settings

ALT N

Open Quick settings

ALT A

Open Search (in most apps)

CTRL E

Open voice typing

ALT H

Open Widgets

ALT W

Turn color filters on/off (if enabled)

CTRL C

Turn Filter Keys on/off

SHIFT K (five seconds)

Turn High Contrast on/off

LEFT SHIFT PR SC

Turn Mouse Keys on/off

LEFT ALT NUM LOCK

Turn On-Screen Keyboard on/off

CTRL O

Turn Speech Recognition on/off

CTRL S

Turn Sticky Keys on/off

SHIFT (five times)

Turn Toggle Keys on/off

NUM LOCK (five seconds)

Magnifier

Cycle through views

CTRL ALT M

Invert colors

CTRL ALT I

Open Magnifier settings

CTRL M

Pan in direction of arrow keys

CTRL ALT ↑ ↓ ← →

Show desktop in full screen view

CTRL ALT SPACE

Switch to docked view

CTRL ALT D

Switch to full screen view

CTRL ALT F

Switch to item view

CTRL ALT L

Turn Magnifier off

ESC

Turn Magnifier on

+

Zoom in/out

+ **-**

Zoom in/out (mouse scroll wheel)

CTRL ALT SCROLL WHEEL

Magnifier Reading Commands

To change the default "Ctrl + Alt" keys below:

1. Open the Magnifier settings:

CTRL M

2. Select from the "Reading shortcut" drop-down.

Read from mouse pointer

CTRL ALT LEFT CLICK

Read next sentence

CTRL ALT K

Read previous sentence

CTRL ALT H

Start, pause, resume reading

CTRL ALT ENTER

Stop reading

ANY KEY

Command Prompt

Use Mark mode to navigate/select with arrow keys.

Begin block selection (Mark mode)

ALT SHIFT KEY

Copy selected text

CTRL C

Enter Mark mode

CTRL M

Move cursor in direction (Mark mode)

↑ ↓ ← →

Move cursor one page down (Mark mode)

PAGE DOWN

Move cursor one page up (Mark mode)

PAGE UP

Move cursor to end of buffer (Mark mode)

CTRL END

Move cursor to start of buffer (Mark mode)

CTRL HOME

Paste selected text

CTRL V

Scroll window down one line

CTRL ↓

Scroll window up one line

CTRL ↑

Common

Activate Menu bar in active app

F10

Close active document (full-screen apps)

CTRL F4

Close active item or exit active app

ALT F4

Copy selected item

CTRL C

Cut selected item

CTRL X

Cycle through items in order opened

ALT ESC

Cycle through elements in window/desktop

F6

Delete selected item, move to Recycle Bin

CTRL D

Delete selected item, skip Recycle Bin

SHIFT DEL

Display address bar bar in File Explorer

F4

Display or hide desktop

ALT D

Display properties of selected item

ALT ENTER

Display shortcut menu for selected item

SHIFT F10

Go Back

ALT ←

Go forward

ALT →

Lock PC

ALT L

Move cursor to start of next paragraph

CTRL ↓

Move cursor to start of next word

CTRL →

Move cursor to start of previous paragraph

CTRL ↑

Move cursor to start of previous word

CTRL ←

Move groupfile on Start menu

ALT SHIFT ↑ ↓ ← →

Move one screen down

PAGE DOWN

Move one screen up

PAGE UP

Open next menu to left or close a submenu

←

Open next menu to right or open a submenu

→

Open Search (in most apps)

CTRL E

Open shortcut menu for active window

ALT SPACE

Open Task Manager

CTRL SHIFT ESC

Open/Close Start

ALT OR CTRL ESC

Paste selected item

CTRL V

Perform command for a letter

ALT UNDERLINE LETTER

Redo action

CTRL Y

Refresh active window

CTRL R

Renamer selected item

F2

Screenshot: Active app window

ALT PRT SC

Screenshot: Entire desktop

PRT SC

Screenshot: Open Feedback Hub first

F

Screenshot: Snip & Sketch

SHIFT S

Screenshot: Save full screen screenshot to file

ALT PRT SC

Search for a file or folder in File Explorer

F3

Select all items in document or window

CTRL A

Select block of text

CTRL SHIFT ↑ ↓ ← →

Select multiple adjacent items

SHIFT ↑ ↓ ← →

Select non-adjacent items

CTRL ↑ ↓ ← → SPACE

Show password on sign-in screen

ALT F8

Stop or leave current task

ESC

Switch keyboard layout (if available)

CTRL SHIFT

Switch open apps by selecting app

CTRL ALT TAB

Switch open windows

ALT TAB

Undo action

CTRL Z

Dialog Box

Display items in active list

F4

Move back through options

SHIFT TAB

Move back through tabs

CTRL SHIFT TAB

Move forward through options

TAB

Move forward through tabs

CTRL TAB

Perform command for a letter

ALT UNDERLINE LETTER

Select button in group of option buttons

↑ ↓ ← →

Select or clear check box

SPACE

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Keyboard Shortcuts Reference Windows

U C Books

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Kali Linux Penetration Testing Bible Gus

Khawaja,2021-04-21 Your ultimate guide to pentesting with Kali Linux Kali is a popular and powerful Linux distribution used by cybersecurity professionals around the world Penetration testers must master Kali s varied library of tools to be effective at their work The Kali Linux Penetration Testing Bible is the hands on and methodology guide for pentesting with Kali You ll discover everything you need to know about the tools and techniques hackers use to gain access to systems like yours so you can erect reliable defenses for your virtual assets Whether you re new to the field or an established pentester you ll find what you need in this comprehensive guide Build a modern dockerized environment Discover the fundamentals of the bash language in Linux Use a variety of effective techniques to find vulnerabilities OSINT Network Scan and more Analyze your findings and identify false positives and uncover advanced subjects like buffer overflow lateral movement and privilege escalation Apply practical and efficient pentesting workflows Learn about Modern Web Application Security Secure SDLC Automate your penetration testing with Python

Microsoft Office 2016 Keyboard Shortcuts for Windows U C-Abel

Books,2016-08-02 Keyboard Shortcuts are in the business of making people fast and healthy when computing This book Microsoft Office 2016 Keyboard Shortcuts is like salvation sent into computing world to help Office 2016 users do greater than they have been doing The shortcuts are awesomely organized in a tabular form with TASKS and SHORTCUTS neatly separated and all the Microsoft Office 2016 programs covered Through this book you will know more about keyboard shortcuts mouse and keyboard learn 15 special keyboard shortcuts every computer user should know and many more Programs included in this book are Keyboard Shortcuts in Microsoft Word 2016 Frequently Used Shortcuts Navigate The Ribbon With Only The Keyboard Change The Keyboard Focus By Using The Keyboard Without Using The Mouse Keyboard Shortcut Reference For Microsoft Word and Function Key Reference Keyboard Shortcuts in Microsoft Excel 2016 Frequently Used Shortcuts Go To The Access Keys For The Ribbon Work In The Ribbon Tabs And Menus With The Keyboard Use Access Keys When You Can See The KeyTips Navigate In Cells Make Selections And Perform Actions Format In Cells Work With Data Functions And The Formula Bar Function Keys and Other Useful Shortcut Keys Keyboard Shortcuts in Microsoft Access 2016 Access Web App Shortcut Keys Desktop Database Shortcut Keys For Access Shortcut Keys For Working With Text And Data In Access Shortcut Keys For Navigating Records In Access Shortcut Keys For Access Ribbon Commands and Online Help Keyboard Shortcuts in Microsoft OneNote 2016 Taking And Formatting Notes Organizing And Managing Your Notebook Sharing Notes and Protecting Notes Keyboard Shortcuts in Microsoft Project 2016 Microsoft Office Basics Microsoft Project Shortcuts Use OfficeArt Objects Navigate Views And Windows Outline A Project Select And Edit In A Sheet View Keyboard

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Banach, Designed for users completely new to Autodesk Inventor Shows you how to create edit document and print parts and assemblies Uses hands on step by step tutorials with real world exercises Packed with vivid illustrations and practical exercises Provides thorough coverage of Autodesk Inventor s tools and features Autodesk Inventor 2026 Essentials Plus provides the foundation for a hands on course that covers basic and advanced Autodesk Inventor features used to create edit document and print parts and assemblies You learn about part and assembly modeling through real world exercises Autodesk Inventor 2026 Essentials Plus demonstrates critical CAD concepts from basic sketching and modeling through advanced modeling techniques as it equips you with the skills to master this powerful professional tool The book walks you through every component of the software including the user interface toolbars dialogue boxes sketch tools drawing views assembly modeling and more Its unique modular organization puts key information at your fingertips while step by step tutorials make it an ideal resource for self learning Packed with vivid illustrations and practical exercises that emphasize modern day applications Autodesk Inventor 2026 Essentials Plus will prepare you for work in the real world Each chapter is organized into four sections objectives which describe the content and learning objectives topic coverage which presents a concise review of the topic exercises which present the workflow for a specific command or process through illustrated step by step instructions and finally a checking your skills section which tests your understanding of the material Who Should Use this Manual This manual is designed to be used in instructor led courses although you may also find it helpful as a self paced learning tool It is recommended that you have a working knowledge of Microsoft Windows as well as a working knowledge of mechanical design principles Table of Contents 1 Getting Started 2 Sketching Constraining and Dimensioning 3 Creating and Editing Sketched Features 4 Creating Placed Features 5 Creating and Editing Drawing Views 6 Creating and Documenting Assemblies 7 Advanced Modeling Techniques 8 Introduction to Sheet Metal Design Index Teach Yourself VISUALLY

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Windows Vista: The Complete Reference Margaret Levine Young,John Levine,2007-04-03 The Ultimate Windows Vista Resource Take full advantage of the high performance features available in Microsoft Windows Vista and experience the power of this integrated next generation operating system Windows Vista The Complete Reference shows you how to install and configure Windows Vista for optimal performance customize the streamlined new desktop display sidebars and gadgets and enjoy all the entertainment capabilities including music movies and games Find out how to manage your files install software and hardware and use the latest Internet technologies You ll also learn to secure your system back up and restore your files and set up a Local Area Network LAN so you can share resources Filled with clear screenshots and detailed explanations this is your one stop guide to mastering Windows Vista Customize your desktop with new UI components Use the new User Account Control UAC to prevent unauthorized changes to your computer Manage files and folders using Windows Flip 3D and Windows Live Taskbar thumbnails Protect your files using the Backup and Restore Center Manage and edit your photos with the new Windows Photo Gallery Keep track of your appointments with the new Windows Calendar Use Windows Media Center to record live TV and radio view digital photos play music and burn CDs and DVDs Connect to the Internet and use Windows Mail Internet Explorer 7 and Windows Live Messenger Secure your PC and use Windows Update Troubleshoot and tune Windows Vista for maximum performance *Mac OS X Tiger Timesaving Techniques For Dummies* Larry Ullman,Marc Liyanage,2005-07-08 Time the commodity most of us never have enough of Mac OS X Tiger Timesaving Techniques For

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FileMaker 8 Functions and Scripts Desk

Reference Scott Love, Steve Lane, Bob Bowers, 2006 Think of this as the dictionary for FileMaker developers it delivers a complete reference on the nuts and bolts of working with FileMaker Use it to look up the syntax of a function review real world examples of scripts and track down details like port numbers and error codes It is an invaluable resource for professional developers with years of experience or beginners looking to learn how to build great FileMaker databases

BOOK JACKET

Microsoft Word 2016 Keyboard Shortcuts for Windows U. C-abel Books, 2016-06-07 Become fast and productive in Microsoft Word Microsoft Word 2016 came to make work easy for operators who are into word processing while its keyboard shortcuts came to make it even easier. But many people still have difficulties working with Ms Word which sometimes is as a result of them not knowing how to increase in speed accuracy and productivity Knowing Microsoft features is not enough Using it for years is not enough But being willing to learn new methods to make the usage better is This book will teach you how to increase productively by using keyboard shortcuts to work in Microsoft Word Learn the basics of mousing and using keyboard shortcuts Know more about your keyboard Become familiar with the 15 special keyboard shortcuts you should know as a computer user See Frequently Used Shortcuts in Ms Word Keyboard shortcuts to use when Navigating The Ribbon With Only The Keyboard Use shortcuts to Change The Keyboard Focus By Using The Keyboard Without Using The Mouse Learn Keyboard Shortcut Reference For Microsoft Word Keyboard Combination for Function Key

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In a digitally-driven earth where monitors reign supreme and immediate communication drowns out the subtleties of language, the profound techniques and mental nuances concealed within phrases frequently go unheard. Yet, set within the pages of **Keyboard Shortcuts Reference Windows** a captivating fictional treasure blinking with organic thoughts, lies an exceptional quest waiting to be undertaken. Composed by a talented wordsmith, that wonderful opus invites visitors on an introspective journey, gently unraveling the veiled truths and profound influence resonating within ab muscles material of each and every word. Within the psychological depths with this poignant review, we shall embark upon a honest exploration of the book is core themes, dissect their charming publishing model, and succumb to the effective resonance it evokes strong within the recesses of readers hearts.

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